

ALLIANCE
Financing Group Ltd.
www.alliancefinancing.com
OUR LEASING PROCEDURE

We have designed our procedure to be as simple as possible for you and your sales staff. By following the seven steps below, you are assured of prompt credit approvals, and prompt payment of your invoice.

- 1. Customer fills out a Credit Application** and faxes it to our credit centre at toll free **1- 877- 660-3078**. Alternatively, a secure credit application can be filled out on-line at www.yourfinancesource.com or via your own Private Labelled Online Financing section of your website, and electronically submitted.
- 2. We call / fax / email a credit approval** to you and to the customer, outlining any credit conditions such as Pre-Authorized Payments (P.A.P.), etc.
- 3. When customer makes the decision to go ahead**, you let us know when the customer is ready to take possession of the equipment and provide us with the final list of the equipment and the cost.
- 4. We prepare and deliver the lease documents** to you, (or to the customer, whichever you prefer) together with an easy-to-follow instruction sheet. Depending on the circumstances we will either overnight them or use our faxable lease documents.
- 5. Lease is faxed / couriered back** to us. We verify that the documents are correct and complete, and then fax you a "Request for Invoice" form, with detailed invoicing instructions.
- 6. You invoice us** (see Note 1 below).
- 7. We courier full payment to you** (usually within 48 - 72 hours – see note 1 below).

Of course, **please feel free to call us at any time** with any questions or requests. We are pleased to step in at any time in order to help you prepare and present lease quotes, call a customer, or do whatever is necessary to help you close a sale.

Note 1. In order to fund the transaction, the following conditions must be satisfied:

Lease Documents: must be correctly executed by customer, including any supporting documentation.

Your Invoice: must be made out correctly, for exact amount the lease was based upon, and showing correct equipment description and serial numbers.

Equipment Delivery: customer must receive the equipment, and acknowledge to us that they have received it, and that they are ready to commence the lease.